



**MINUTES**

Kelce Leadership Team Meeting  
2:30 p.m., September 15, 2015

**Present:** Dr. Kevin Bracker, Dr. Din Cortes, Dr. Paul Grimes, Dr. Lynn Murray, Dr. Peter Rosen

**Guests Present:** Mr. Tom Byler

- I. Tom Byler – Small Business Development Center
  - a. The SBDC at PSU covers 11 counties in Kansas
  - b. Tom has worked with the SBDC for 7 years – previously in the Neosho county outreach office.
  - c. SBDC is a nationwide organization.
  - d. Funding for SBDC comes from SBA, KDOC and PSU.
  - e. SBDC is part of the Center for Innovation and Business Development. Shawn Nacarrato is the Director for the CIBD.
  - f. SBDC works with small businesses who employ up to 500 people.
  - g. Start-up businesses take a lot of time vs. working with an existing business. Impact can be bigger when working with an existing business.
  - h. Briefly described the process that a small business goes through to obtain assistance from the SBDC.
  - i. Last semester the SBDC worked with a class taught by Jeff Poe. The client came in and made a presentation and obtained assistance from volunteers in the class along with the SBDC.
  - j. Also working with Enactus / Krimson Kultur on joint projects.
  - k. Discussed SBIR-STTR which is a true grant program for small businesses. Businesses are able to partner with universities. Phase 1 is research; phase 2 is research and prototype (more funding is available for this phase); phase 3 is commercialization (assistance from someone else for funding this phase).
  
- II. PLC Recap from 9/15/15
  - a. Enrollment Update
    - i. Enrollment updates were distributed; we will be down about 3%. Official numbers will not be released until next week.
    - ii. Most Regents institutions are seeing lower enrollment numbers.
    - iii. One of the reasons enrollment is down is because we have had large graduating classes for the last several years.
  - b. USS Meeting
    - i. The PSU University Support Staff meeting was held last week; asked that support staff be encouraged to attend.
  - c. Moving Expenses Policy
    - i. Proposed draft of a moving expense reimbursement policy was distributed and discussed.
    - ii. Kelce has used paying moving expenses to help in recruiting efforts.
  - d. Pre-Enrollment Weeks – Nov. 8-13 and Apr. 10-15
    - i. Dean Grimes reminded KLT that faculty obligations for meetings, etc. should be minimized during these pre-enrollment weeks.
  - e. Mentoring Stipends
    - i. Departments receive \$500 for mentoring. Some departments put the funding aside for the mentors, other departments handle it differently. Discussion followed on faculty incentives to be mentors. Kelce Leadership Team is in favor of continuing with the mentoring fund.

- III. Student Worker Budget Allocations
  - a. Unspent dollars – discussed using allocations from each of the departments to create an account for the Academic Advising office. Dr. Grimes will bring a proposal to KLT.
  - b. Advising Center Needs – budget allocations have not been enough in the past to staff the Advising Center.
  
- IV. Updates and Announcements
  - a. Dr. Cortes (MBA)
    - a. MBA PAC met yesterday. Dr. Cortes is gathering more information on MBA graduates and employers. Linked-In has been a good resource for gathering information on MBA graduates.
  - b. Dr. Bracker (EFB)
    - a. CFA Research Challenge team is going to KC this week-end for the competition kick-off. All are finance majors.
  - c. Dr. Murray (MGMKT)
    - a. State Fair – 4 faculty from MGMKT will be attending or have attended to represent PSU and the college/department.
  - d. Dr. Rosen (ACIS)
    - a. Dr. Rosen will be attending the State Fair this week. Good opportunity to visit with alumni, but not a good recruiting event for the College of Business.
    - b. “Meet the Firms” Day was held yesterday. 27 firms attended with 103 students in attendance.
  
- V. Old Business - none
  
- VI. New Business
  - a. Committees for this year. Dr. Maceli will continue to be on the UG Curriculum Committee for this year and Dr. Harris will be an ex-officio member of the committee. May need to make changes to the by-laws to allow this change for an ex-officio member.
  
- VII. Adjourn – 4:10

**Dates to Remember:**

- a. Labor Day Holiday, no classes – Monday, September 7
- b. Meet the Firms Day – Monday, September 14
- c. Company Day at KTC – Wednesday, September 22
- d. Outstanding Alumni Award Recipient – Friday, October 2
- e. Kelce Golf Tournament in Johnson County – Monday, October 5
- f. Fall Break , No Classes – Thursday and Friday, October 8-9
- g. Career Expo at Student Center – Thursday, October 22
- h. Majors Fair for Undeclared Students – Tuesday, October 27
- i. Rumble in the Jungle Senior Saturday #1 – October 31
- j. Rua Skybox Host – October 31 – vs. Missouri Southern (Hall of Fame)
- k. Rumble in the Jungle Senior Saturday #2 – November 14
- l. Thanksgiving Break, No Classes – November 25, 26, 27
- m. Junior Jungle Day – Saturday, April 2
- n. Kelce Dean/Chairs/Faculty Meetings with the President and Provost – Friday, March 25